**Manningham U3A - Migrant English Program**

**Record of Tutoring Sessions**

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| --- | --- | --- | --- |
| **Name of Tutor** |  | **Name of Learner** |  |

**Note:** Travel time and lesson preparation time are excluded from the number of hours.

**Location:** Online meeting, private home or public place

| **DATE** | **BRIEF SUMMARY OF SESSION CONTENT** | **NUMBER OF HOURS** | **LOCATION &** **LEARNER’S INITIALS** |
| --- | --- | --- | --- |
| Session 1Date |  |  |  |
| Session 2Date |  |  |  |
| Session 3Date |  |  |  |
| Session 4Date |  |  |  |
| Session 5Date |  |  |  |
| Session 6Date |  |  |  |
| Session 7Date |  |  |  |
| Session 8Date |  |  |  |
| Session 9Date |  |  |  |
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