

MINUTES OF FIRST GENERAL MEETING 28th JANUARY 1992

1. The meeting opened at 2:15 p.m. chaired by the Chairman, Mr Bruce Drury who introduced the meeting, welcomed visitors, members of other USA's and members to the first general meeting of the DONCASTER-TEMPLESTOWE UNIVERSITY OF THE THIRD AGE.
2. Members present: A list of the members present at the First General Meeting is appended to the original of these Minutes.

A summary of the representation present at our first general members' meeting is as follows:-

44 financial members
2 members of other USA's
23 visitors

3. Apologies received: Mrs Thelma Dowell, Mrs Pam Land, Mr Peter Jarvis, Mrs Marjorie Goble, Mrs Janie Hannah, Mrs Bernice Whitecross, Mr Tony Lancaster and Mrs Vera Canny.

Moved: Neville Heffernan. Seconded: Bill North that the Apologies be received. Carried.

4. Adoption of Constitution and Standing Orders (recommendations of the Standing Committee).

4.1 Constitution

It was moved on behalf of the Steering Committee by the Secretary (Mr Bill North) and seconded by the Vice-chairman (Mr Neville Heffernan) that its recommendation regarding a Constitution be adopted by the meeting.

The Mover and Seconded to the Motion then spoke giving the reasons why it was necessary and appropriate that the DONCASTER-TEMPLESTOWE UNIVERSITY OF THE THIRD AGE have a Constitution.

Only minor discussion by the meeting took place, the Mover waived his right of reply and the motion recommending that the Constitution be adopted was carried unanimously by a show of hands.

4.2 Standing Orders

It was moved on behalf of the Steering Committee by the Secretary (Mr Bill North) and seconded by the Vice-chairman (Mr Neville Heffernan) that its recommendation regarding the organisation's Standing Orders be adopted by the meeting.

The Mover and Seconder to the Motion then spoke giving the reasons why it was necessary and appropriate that the DONCASTER-TEMPLESTOWE UNIVERSITY OF THE THIRD AGE have a Standing Orders.

No discussion by the meeting took place and the motion recommending that the Standing Orders be adopted was carried unanimously by a show of hands.

(NOTE: Copies of the Constitution and the Standing Orders are appended to the original of these Minutes.

- 5 The Chairperson of the Steering Committee reviewed the activities of the organisation to date (see Attachment to the original of these Minutes) highlighting the work of the Intrim/Steering Committee and those responsible for the setting up and organisation of those subjects run to date. A vote of thanks for the excellent work put in by the Steering/Intrim Committee was carried with acclamation.

6 Election of Officers

6.1 Acting Chairperson.

(The outgoing Chairperson, Mr Bruce Drury, then declared that the work of the Steering/Intrim Committee had ended and so terminated it. He then asked the Secretary of the Steering/Intrim Committee to remain to record the proceedings of the Election of Officers and called on Mrs Jan Wallace, the Manager of the Templestowe Orchards Retirement Village to take the Chair for the election of Office-bearers for the ensuing year.

6.2 Appointment of Scrutineers.

As there were not more nominations for positions than were available, scrutineers deemed not necessary.

6.3 Election of Executive Committee

The following persons were declared elected unopposed:

President	Mr Bruce Drury
Vice President	Mr Neville heffernan
Secretary	Mr Bill North

There was no nomination for the position of Treasurer and that position now stands vacant.

Mrs Jan Wallace, by virtue of her position as Manager of the Templestowe Orchards Retirement Village, was asked to be an ex officio member of the Executive Committee as allowed for in our Constitution.

6.4 Election of Ordinary Committee Members

The following persons were declared elected unopposed:

Mrs Ethel Beed,
Mrs Lina Major,
Mrs Margaret Scott Pross,
Mrs Pat Robertson,
Mrs Grace Brice

The two remaining vacancies as ordinary committee members volunteered from the floor:

Mrs Lillian Farran
Mr Bob Whitecross

It was moved by Mr Bruce Drury and seconded by Mr Bill North that these persons be elected as the ordinary committee members. It was carried unanimously.

The President then resumed the Chair.

7 Appointment of Auditors.

The Secretary read out a letter from HADEN HEADING AND ASSOCIATES regarding their appointment as auditors for the DONCASTER-TEMPLESTOWE UNIVERSITY OF THE THIRD AGE. (See letter attached). It was moved by Neville Heffernan and seconded by Bob Whitecross that HADEN HEADING AND ASSOCIATES be appointed our auditors. The motion was carried unanimously.

8. Other Business:

The President then declared the meeting open for any other business.

General questions were asked from the floor regarding what can USA offer the Community and potential problems regarding locality, transport and the maximum and more particularly the minimum class numbers.

It was also felt that the time-table that was sent to members should not be on the back of the enrolment/re-enrollment form so that members could keep the time-table as a class reminder.

It was also announced that we had tutors available to take classes in Drama and Calligraphy and we would be considering these subjects in second term.

(A time-table change was also announced for ARCHAEOLOGY IN BIBLE LANDS. This subject was changed from 2:00 p.m on Mondays to 11:00 a.m on Wednesdays.

9. Closure: The meeting closed at 3:15 pm.

✓ 15/9/92 ✓

ATTACHMENTS TO MINUTES OF THE FIRST GENERAL MEETING

- 1 List of Financial Members present.
- 2 Constitution (as adopted).
- (3 Standing Orders (as adopted).
- 4 Letter from Auditors appointed.
- 5 List of Office-Bearers.

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- 4 Letter from Auditors appointed.
- 5 List of Office-Bearers.

5 LIST OF OFFICE-BEARERS

The following are the office-bearers elected/appointed 28th JANUARY 1992:

EXECUTIVE COMMITTEE

President Mr Bruce Drury
Vice President Mr Neville Heffernan
Secretary Mr William (Bill) North
Treasurer
ex officio Mrs Jan Wallace

ORDINARY COMMITTEE

Mrs Ethel Beed
Mrs Grace Brice
Mrs Lillian Farran
Mrs Lina Magor
Mrs Pat Robertson
Mrs Margaret Scott Pross
Mr Robert Whitecross
Mr Danny Carroll (ex officio)
Ms Ann Clendinnen (ex officio)

These persons have been elected/appointed according to our Constitution of 28th. JANUARY 1992.

1 LIST OF FINANCIAL MEMBERS PRESENT

Mr BRUCE DRURY
Mr NEVILLE HEFFERNAN
Mr BILL NORTH
Mrs PAT ROBERTSON
Mrs MARGARET SCOTT PROSS
Mrs GRACE BRICE
Dr LES DALE
Mrs LILLIAN FARRAN
Mrs ANNE GRAVE
Mrs JAN JENKYN
Mr WILLIAM ORANGE
Ms DOLORES PATEY
Mrs GWEN SANDERSON
Ms WIN OCCO
Mrs VIVienne STERNDale
Mrs THEA SMITH
Mr RAYMOND VERRILLS
Mrs MARJORIE WILKINS
Ms MERLYN WHITTEN
Ms ROSA COMBES
Mrs JAN WALLACE
Mrs FAY BUCTION

Mrs LINA MAGOR
Mr DANNY CARROLL
Mrs ETHEL BEED
Mrs JEAN CALDER
Mrs NAN CHAMBERS
Miss THEMLA DAVIS
Mrs EVELYN EVANS
Mr NEIL GRAVE
Ms JENNIFER HOFFMAN
Mr CLAUDE NELSON
Mrs THERESE O'CONNOR
Mrs HELEN RAW
Mrs ELIZABETH TEMPLEMAN
Mrs JUNE SINCLAIR
Mrs LESLEY THOMAS
Mrs MARY SMALE
Mrs BARBARA (ALI) VERRILLS
Mrs TRIXIE WILSON
Mrs ELSA WARNER
Ms ANN CLENDINNEN
Ms EILEEN BURGESS
Mrs INA DODSON

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