

The structure of the Project Archive

The Project Archive has been designed to facilitate ease of access to pdf files that are of potential use to our project writers. When doc copies were requested the doc files are included with the pdf files. *Please note that the pdf files are accurate copies of original documents but the process of converting them to doc files has introduced some errors in wording and formatting.*

In the archive **the first three folders** give the choice of the first ten years or the years 2002 to 2008 or the years 2009 to 2016.

The next screen gives the choice between **various categories** of file, namely AGM, Books, Course information, and Newsletters. The archive does not contain videos or photographs.

The contents of the next layer of folders depends to some extent on the category but most categories list the years represented.

We have been unable to find the following items.

- Original AGM minutes and president's reports for 1993, 1994, 1996, 1999.
- Any newsletter for 1996.
- Accurate course and tutor information for 1993 and 1994.

We have found the following items and they are in the Manningham U3A Archive filing cabinet. We have read them and used some of their contents but did not scan them as pdf files so they are missing from this project archive.

- Newsletters for the years 1991 to 2001 with the exception of those for 1996.
- Newsletters for Nov 2009 and Nov 2010.
- Files for AGM 2009, AGM 2010 and Annual Report 2009-2010.

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