

## President's Report



As we continue through our fourth and final term of 2017, I would like to thank all those who have given their time, expertise and energy in delivering yet another rewarding and fulfilling year of U3A activities. To thank everybody personally would require more space than is available to me here so allow me briefly to remind everybody of the immense amount of work done by our members to keep our U3A running.

At the heart of a U3A are the tutors and we are especially fortunate in having such a large and talented group who are enthusiastic and willing to share their expertise and skills with us. They are ably supported by our class reps who make sure that classes operate smoothly and efficiently.

On the organisation side, we have the legion of office workers who ensure successful communication amongst our members. Usually out of sight and beavering away in the back office are the essential group of data

entry members who work continuously to keep class membership details up to date: **Joan French, Trish Bevan, Pam Grehan, Frank Lau and Kathy Withers.**

Our year is also permeated with leisurely celebratory events, the existence of which is due to the far from leisurely contribution of all those who organise the setting up of venues and the all important catering requirements.

On the administration side, there are the dedicated members of the Committee of Management with their numerous hard-working sub-committees and teams.

On behalf of all our members, a big thank you for your generous and selfless contributions throughout 2017 and the effective and efficient way in which you have gone about your tasks.

A couple of issues have arisen which I need to draw to your attention:

### Occupational Health and Safety Requirements

Any member who believes that they may need assistance during an emergency evacuation can ensure that this happens by completing a **Personal Emergency Evacuation Plan** form (PEEP). These are individualised emergency plans designed for mobility impaired members. If you wish to participate in this scheme, please contact me by leaving a note at the office with full name and contact details and the necessary arrangements will be made.

# President's Report (cont'd)

## Child Safe Requirements

Legislation exists which aims to protect children and young people in any shared environment. Because we share accommodation with Pines Learning, which is an educational establishment where children and young people are to be found, all our members are required to conform with current child safe legislation. Consequently, U3A members are required to observe and respect the following regulations:

- Only those members who have classes or meetings in Room 8 are allowed to enter the Pines Learning part of the building.
- Members who have classes or meetings in Room 8 must go directly to Room 8 and, at the close of the class or meeting, leave the Pines Learning environment immediately without lingering. Please do not sit on the sofas along the corridor.
- **The toilets in the Pines Learning area are strictly out of bounds to U3A members and must not be used under any circumstances.** There is adequate provision in the U3A area.

Finally, on behalf of the members of the Committee of Management, I would like to thank all our members for their loyal support of U3A Manningham and wish you all an enjoyable summer break. I look forward to seeing you once more in 2018.

Geoff Sheldon, President

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## Membership Renewals and Class Enrolments

### Membership Fees

As a consequence of rising costs, in particular the rental costs for the many external venues which we use, we are regrettably obliged to raise the enrolment fee to \$70. We estimate that this will be sufficient to continue to offer our extensive range of activities and hopefully increase them in the future.

### Payment of 2018 Membership Fees

Pre-payment of Membership fees (new or existing members) can be made either:

- Online, commencing on 6 November; or
- In person, only on the following days:
  - Wednesday, 8 November from 9am to 3pm (last booking 2.30 pm).
  - Thursday, 9 November from 10.30am to 3pm (last booking 2.30 pm).
  - Monday, 13 November from 1.30pm to 3pm (last booking 2.30 pm).
  - Wednesday, 15 November from 10.30am to 3pm (last booking 2.30 pm).

For in person payments, timeslots must be booked and the office is taking bookings now. All payments are in Room 1 (hence the varying times to fit in with computer classes). If people arrive without booking a timeslot, they may not be able to be assisted.

# Membership Renewals and Class Enrolments (Cont'd)

## Donations

We are introducing the facility for members to make a financial donation to U3A Manningham. The opportunity to do so will be available when paying membership fees. If you choose to make a donation, that amount will automatically be added to your membership fee.

You can choose from these categories:

- Benefactor - \$500
- Patron - \$100
- Supporter - \$50
- Or you can make a donation of any amount you wish.

There is **NO OBLIGATION** to make any donation and members' privacy in this matter will be strictly and fully respected. We hope that by introducing this facility it will enable us to avoid the necessity of raising the enrolment fee further.

## 2018 Class Enrolment Dates

Priority Level 1: From 15 November for both in person or online. (Online from 6.30am.)  
Priority Level 2: From 22 November for both in person or online. (Online from 6.30am.)  
Priority Level 3: From 23 November for both in person or online. (Online from 6.30am.)  
Priority Level 4: From 27 November for both in person or online. (Online from 6.30am.)

All others, whether existing or new members:

From 28 November for both in person or online. (Online from 6.30am.)

Bookings are not required for in person class enrolments - just turn up at Room 18 after 9am on the appropriate date for your level. You will be given a ticket and enrolments will be in ticket order.

## Priority Enrolment Levels

There are two modifications in this area which come into force for the enrolment procedure for 2018:

1. Members aged 80-89 years will now be Priority Level 3 unless they have completed higher level volunteer tasks. This change is necessary because of the large number of members who are aged over 80.
2. Priority Level 5 has been removed. This level had covered those members who did not undertake any volunteer tasks in the previous year. The Committee of Management wishes to give new members an opportunity to gain admittance to our classes and therefore considered that there was insufficient justification in allowing members who perform no volunteer tasks to retain any enrolment advantage.

On the next page, you will find a comprehensive report on our volunteering priority system prepared by **Heather Ambrose**, our Volunteer Coordinator, which clearly sets out the priority categories as well as the volunteer tasks pertaining to those categories.

**Geoff Sheldon & Warwick Wright**

# Volunteering for Tasks in 2018

Thanks to all 900+ members who have carried out tasks voluntarily throughout 2017. Your work enables our U3A to be the pleasant hive of activity and learning that we all enjoy.

Soon you will be enrolling for 2018 classes and selecting which task(s) you would like to do as a volunteer. These notes may help you in making your choice.

1. Priority levels for enrolment are allocated according to the highest level task you have carried out during the previous year (2017 for 2018 classes). Additional tasks you may have done will not be included in the allocation.
2. As there is an increasing number of members over 80 years old, it has become necessary to re-allocate priority levels. Therefore, in future, members over 80 years old will be classified as Level 3 unless they have made an identified Level 2 contribution. They will then, of course, be eligible for Level 2 priority.
3. If you do not get the volunteer task you would most like to do, please leave a note in my pigeonhole and we will arrange to meet with you to discuss alternative possibilities.

Please click on the documents below which you may find useful in understanding our volunteer categories for 2018:

Volunteer categories for 2018:

<http://u3amanningham.org.au/docs/VolunteeringCategories2018.pdf>

Description of enrolment priorities for all volunteer tasks for 2018:

<http://u3amanningham.org.au/docs/EnrolmentPriorityTasks.pdf>

Heather Ambrose, Volunteer Coordinator

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## Handy Hint for Your Mobile Phone

Have you ever been in the situation when you are about to walk out the door, you have picked up your mobile phone and found that the battery is flat because you forgot to charge it overnight? I must admit I have.



There is a solution to the problem. You can purchase an external rechargeable battery for your mobile phone at JB Hi Fi or Express Repairs in Westfield Doncaster. As well, you can check them out online by googling 'mi.com.battery'. Prices range from \$20 to \$50. The more expensive batteries contain larger capacities.

The battery is small and you can have your phone connected on charge and take both with you.

Of course when you return home, make sure you recharge the battery for the next emergency.

There are vacancies available for mobile phone training for first timers, those who may need refresher training or if you have updated your phone. The training is one-on-one. To enrol, complete a form at the office and you will be contacted by a Tutor to arrange a convenient time for your training.

Ken Hosking, Tutor - Mobile Phones

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# Lily and Katie

Lily Yip and Katie Karambatsis first met in the *English (ESL) Conversation Level 2 Group* six years ago and have become close friends. Lily is from Taiwan and has been living here for 12 years, whereas Katie came here much earlier. They sit together in class and Lily has in her handbag a photo of Katie taken many years ago in Greece.

Lily once informed our group that her husband had told her the three things she must do in Australia were learn to drive a car, speak English and learn to swim. The first requirement was nerve-wracking, but eventually successful. She says that driving her car now makes her feel free. She can also swim and, of course, speak English. Her family members in Australia are her husband, one of her two sons and her dog and cat.



Lily Yip

I think Lily is something of a comedienne. Her other son is married to a German woman and lives in Germany. After returning from a holiday there, Lily greatly entertained the class by reporting on her experiences and acting out the dire consequences of drinking too much red wine (which she hated), but the family were wine connoisseurs and kept on filling her glass! She does enjoy acting and has acted the part of a bandit in a play put on by her church group. She also sings in a choir.



Katie Karambatsis

Katie is a widow, keeps a spotless house and, according to Lily, has not even one weed in her beautiful garden! She is from Sparta in Southern Greece, where life was very good until the Second World War broke out. Her father was a butcher and had a taverna, and the village provided all the facilities you might need. Katie was a dressmaker there.

During the war, the Germans burnt down the whole village and blew up all the shops. It was summer, and everyone had to sleep outside. The first two years were very tough, but people gradually began to find work to support their families. Normal life resumed after about five years. Then there was a civil war, with Greek fighting Greek.

Later, the Greek and Australian Governments made a deal to send young Greeks here to work, and eventually our Government allowed them to bring sisters or fiancées. Katie arrived here on Australia Day 1958 and met her husband four years later. She worked in a factory making men's shirts and later worked for herself as a dressmaker. She has a daughter and a son.

Lily and Katie are just two of our members who embody the dual purposes of the U3A movement - friendship and learning.

Jean de Neef, Tutor English Conversation Level 2 - Group A

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## Enrolment Report

### Need some help renewing your membership/enrolling online?

Members who have been hesitant to renew their membership or enrol online may find it useful to attend a short class (80 minutes). Many such classes are being run and participation can be booked through the office, either by phone or in person. We have been delighted by the many complimentary comments from members who have found the courses extremely helpful.

Another option could be to ask for help from a relation or friend who is computer literate. Working alongside someone who knows what to do is an excellent way of gaining confidence yourself.

## Enrolment Report (Cont'd)

### Plan ahead for 2018 now!

It is also possible for you to plan ahead right now for the classes in which you wish to enrol. Go to the [Courses Information page](#) on our website, scroll down to the bottom and click on the **Practice Page** link. While that page offers 2017 course information, if you click on any of the class buttons, you will see the 2018 classes, not those for 2017. This will give you the opportunity to plan the courses in which you wish to enrol well in advance.

### Practice boosts confidence

As well, by clicking on the **Practice Page** link, you will be able to log on and practise renewing your membership and enrolling in classes without doing any damage to the live database. Practising enrolling will only be possible in the short classes (see above) or once you have paid your membership fee (after 6 November).

If you encounter any difficulty, help is available. Please send an email with your query to [enrolmenthelp@u3amanningham.org.au](mailto:enrolmenthelp@u3amanningham.org.au).

### Paying fees in MyU3A by credit/debit card through PayPal

Membership fees may be paid by credit/debit card securely by using the **Pay by PayPal** button. This is explained in MyU3A Help, available via the **MyU3A Help** button on the courses page. There is no need to have a PayPal account.

Dates for membership renewal and enrolments are shown earlier in this newsletter.

Warwick Wright, Enrolments Manager

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## Launch of Volume 5 of *The Golden Quill*



Elizabeth Vercoe

How fortunate we are to have this superb organisation which allows us to continue *to live life to its fullest!* We, at *The Written Word*, are excited to announce that our 5<sup>th</sup> Volume of *The Golden Quill* was launched by author, **Elizabeth Vercoe**, on Friday, 20 October at U3AM. Elizabeth spoke so eloquently and showed such sensitivity in reviewing our latest *Golden Quill*, we almost floated out of the building. Thank you Elizabeth. You are a treasure! You might like to whet your appetites by using Google to find out more about what Elizabeth does.

We are grateful for **Richard Davis'** support and for the writers from *Creative Writing* who have contributed to our books. We have had such wonderful support throughout the publishing of all five books. Thank you to those who helped make our launch day successful. **Graeme Martin** and his team and **Elaine Campbell** and her catering staff worked tirelessly to contribute to a lovely afternoon.

If you haven't noticed our beautiful banner in the front area as you enter the building, do make a point of doing so. **Lyn Colenso**, with the assistance of **Andrew Black's** technical skills, always creates beautiful covers for our books. They have excelled with this one. We're excited! Can you feel it?

## Launch of Volume 5 of *The Golden Quill* (Cont'd)

Our launch is always an occasion to meet with other members, to enjoy listening to our guest speaker who takes us through the writing experience and tells us about her experiences of being a published author, and then to imbibe in a few drinks and delicious food.



The Written Word and Creative Writing class members

The book will make a delightful Christmas gift for only \$10 a copy. If you would like a package of 4 books, including the latest: Volume 5, the whole package is \$20. If you didn't make it to the launch, it will be available from the office. This price enables us to work towards another book and isn't that what we are all here for: a challenge to continue to be involved, to be meeting new friends and to just enjoy the years we have?

Lula Black and I have enjoyed the many years we have had together tutoring *The Written Word* and we are grateful to Hazel Boss and Jill Curry for giving up many hours to edit the story contributions. Our writers spend two years workshopping their stories and we

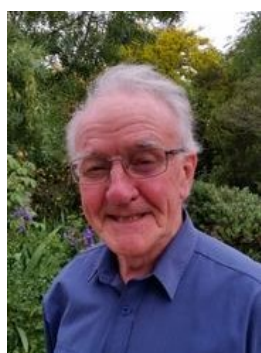
are all proud of the outcomes. Thank you to all those who came and added their encouragement by being there, and a very special thank you to David Jensz, our wonderful MC.

To all those who have bought our books - Good on ya! For all those who are interested in exploring what we offer - Good on ya, too!

Lula Black & Trish Taylor

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## Cosmology: What is it?



John O'Connor

What on Earth (and off Earth, too) is Cosmology about? Well, it is the study of our Universe as a single object, with us embedded within it. We are just one product of 13.8 billion years of cosmic and biological evolution, along with space and time, the chemical elements, the galaxies, stars and their countless planets, life's origins on Earth (and perhaps on some of the exoplanets orbiting most stars?), and Charles Darwin's "*endless forms most beautiful and wonderful, which have been, and are being, evolved*" on our good planet Earth.

This recent astronomical perspective, following the cosmic timeline's unbroken chain of cause and effect from the Big Bang to *Homo sapiens'* Big Brain, can help us to *go placidly amid the noise and haste* of life, aware that we are indeed rare and cosmically significant "*children of the stars*". Each of us is composed of hydrogen formed in the first three minutes after our universe *erupted into shining existence*, perhaps from a quantum fluctuation in an external "false vacuum"; plus our carbon, oxygen, nitrogen, phosphorus and other bodily elements forged in the fires of ancient supernovae.

So whew! What of all this can we observe in our springtime dark night skies, away from urban light pollution? *O clouds unfold* (can be dodgy in our latitudes); then, our naked eyes, binoculars and small telescopes can observe faint deep sky objects out to 15 million light years, one light year being the distance light travels at 300,000 km/second during one year ... about 9.5 trillion km.

## Cosmology: What is it? (Cont'd)

To the south, we see our national symbol *Crux Australis*, the Southern Cross constellation, with its two first magnitude “Pointer” stars; of these, the Alpha Centauri binary is our nearest bright star, 4.3 light years (about 40 trillion km) distant, measured from its stellar parallax. Our Milky Way Galaxy arches across the sky, with its two companion galaxies, the Large and Small Magellanic Clouds. The famous Jewel Box star cluster (5 blue-white diamond stars and a ruby red giant star) is close to Beta Crux; also, we see the spectacular Omega Centauri and 47 Tucanae ancient globular star clusters.

The northern sky features the 4 bright stars of the “Square of Pegasus”; also, low on the northern horizon is the central nucleus of M31, the Great Andromeda Spiral Galaxy, which at 2.4 million light years, is our most distant naked-eye faint object. We see it tonight by light which left it 2.4 million years ago, when our remote Australopithecine ancestors were leopards’ prey in East Africa’s savanna woodlands; such is the “look-back time”, when we gaze off-Earth into the remote past of the night sky. And M31 is part of our “Local Group” of 24-odd galaxies! Verily, there’s a lot of space and time out there.

To the west is Saturn, with its wondrous ring system. With so many more cosmic wonders to see: what a *hoot*, once we comprehend what we’re looking at!

John O’Connor, Lecturer, Astronomy & Cosmology

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## Seniors Week

Sunday, 8 October was Celebration Day at Federation Square. As usual, we had our colourfully decorated marquee displaying art and craft works produced by our members in a variety of classes.

A talented group of artists which included **Mary Baldwin, Laurie Bicknell, Lyn Colenso, Sandra Dean, Trudi Dempsey, Lucia di Fiore, Christine Hagger and Sue Vane-Tempest**, demonstrated their skills which attracted a considerable number of interested visitors. Our line dancers gave an impressive performance having put in special rehearsal sessions during the holiday, arranged and rehearsed by **Julie Ong, Wendy Donovan, Ron McQuade and Tony Robinson** also made valuable and very welcome contributions to the organisation of the day’s activities.



Thank you all for your hard work and essential roles in ensuring the success of our U3A’s contribution to Celebration Day.

During the rest of Seniors Week, we had an information stall in The Pines Shopping Centre. For five days, U3A members engaged with the large number of people who stopped by. It is surprising how many of those who use The Pines Shopping Centre are unaware of the activities that go on in the building next door. A considerable number of our members gave up time to be available for this exercise and I would like to thank everybody for their contribution.



Geoff Sheldon



# Office Manager's Report

As we approach the end of another year, I wish to thank all the people who volunteer their time in our office. We are the front line of U3AM and usually the first contact new members have with this wonderful organisation. We appreciate the time you spend helping all members with their enquiries. Please ensure you read the Current Notices Folder on the front desk every session to be up to date with all notices.

Special thanks to **Tess Gibbs** who, together with **Ruth Jensz**, spends hours fine-tuning the roster to ensure we can provide the best support to everyone. Office Sub-Committee members are **Vicky Curtis, Laurine Eames, Maretta Frolley, Audrey Killey, Jan McAuliffe, Mike Perry** and **Carole McNamara**. Well done and thanks to you all.

This term, we are again collecting non-perishable food for Doncare, especially food that would be appropriate in a Christmas hamper, for those less fortunate than ourselves. Please leave your donations at the office to be delivered to Doncare.

Have a wonderful and safe holiday period and see you all next year.

**Robyn Buttlng, Office Manager**

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## Curriculum Report

Thank you to the Curriculum team for their hard work in ensuring that courses ran smoothly in 2017. A special thanks to **Maureen Mitchell** who has decided to retire from the role of Tutor Coordinator after 16 years. **Barbara Spagnolo** assumed responsibility for tutors in July this year. I would like to remind members to check their enrolment confirmations each term, in particular the one term courses in which they enrolled, and to ensure that they attend the course. A number of members never attend their enrolled courses especially when offered only in Terms 2, 3 or 4 and, as a result, other members are deprived of a place.

The following tutors will not teach next year due to retirement, ill health or other commitments: **Susan Ferres, Neville Heffernan, Coral Newstead, David Duerden, Nancy Wong, Neville Johnson, Lynne Fitzsimons, Helen Kearton, Warwick Pole, Yogesh Bhatt, Don McKelvie** and **Hazel Ferguson**. I would like to thank them for their contributions and dedication in teaching their courses over many years. We have been able to find replacement tutors for some of the courses taught by these tutors but unfortunately not all.

It is with regret that the following courses will be discontinued in 2018:

- All about Food
- Computers for Novices
- Computers MS Publisher
- Computers MS Word
- Computers Power Point
- Good Health - Good Medicine
- Latin Advanced
- Music: Fun Piano for Beginners
- Whimsical Millinery
- Yoga: Ashtanga

An exciting new course, Cycling for Fun, is offered for 2018 and I hope that other courses will be developed and offered in future. Please don't hesitate to contact me if you wish to share your expertise and experience in tutoring a course in your subject of interest.

**Milly Ching, Curriculum Coordinator**

# Whatever Would We Do Without Our Catering and Functions Volunteers?

Over 450 U3A Manningham members support the Catering and Functions programs each year and on behalf of the organisers of these activities - THANK YOU.



The volunteers supply food, work in the kitchen, and assist in creating an enjoyable ambience for the ten or so events.

The events are scheduled to thank other volunteers - Tutors, Class Reps, Office Volunteers and Management - for their part in volunteering their time and activities in the running of the organisation. Assistance is also given to other activities such as Monthly Talks, Artistic Showcase, uniFEST2017, et al, together with special events such as Seniors Week and *The Golden Quill* book launch.

With excellent team leadership, the volunteers combine their talents to add to the success of our U3A.

To the members who have contributed and participated in 2017 programs, we express our gratitude for your efforts and look forward to making next year another one to remember.

THANK YOU

Elaine Campbell, Lorraine Smith, John Caine, John Bellesis, John Mitchell, Warren Trompf, Leaw Cheng, Sok Cheng, Graeme Martin

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## Class Representative Coordinator's Report

We have something very special at U3A Manningham. This is in part due to the wonderful spirit of volunteerism that is so evident in the organisation. For example, think about the collective hours put in by our 322 class representatives. This amounts to an amazing amount of generosity supporting our tutors in providing classes for us in 2017.

Of this number, 130 attended the Thank You lunch for class reps and I hope our message of 'Thanks' will reach those unable to attend via this newsletter.

Class Reps are, of course, only one of many volunteering opportunities but I would especially like to thank them for fostering the spirit of friendliness, the acceptance of difference and the accommodation of each other's frailties. The extra care taken by class reps this year is noticeable.

Almost every class is recording attendance on the MyU3A system thanks to the efforts of **Dianne Casamento** and **Bridget Halge** who organised training, and **Barbara Hall**, **Ruth Foxwell** and members of the enrolment team for supporting member training on the system.

I look forward to working with you all again next year.

**Kay Hawkins, Class Reps Coordinator**

# Celebrating the End of the U3A Manningham Year

At U3A Manningham, the year ends with the presentation of class work and other activities by class members.

## Artistic Showcase - Wednesday, 22 November

The Artistic Showcase will be held in the Function Room from 10am to 3pm, exhibiting work that will inspire and creations that will please the eye.

All members and their friends are invited to attend.  
Light refreshments available.



## uniFEST2017 - Wednesday, 29 November



From 12 noon to 3pm, uniFEST2017 will make the Function Room reverberate with the sound of music, mirth and merriment and with much foot-tapping as class members participate in a display of their talents and expertise.

All members are invited to attend.  
Light refreshments available.

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## Did You Know Bereavement Education Help is Available?

Because bereavement education was so helpful to me following my recent loss, I would like others to be aware that it is available. My personal experience was offered by Eastern Palliative Care as I had been involved with them. They provided free bereavement education, support and counselling three months after my loss which proved excellent timing and was extremely beneficial.

The program assists participants to:

- understand the nature and impact of grief and bereavement;
- learn strategies for coping with loss and grief; and
- meet other recently bereaved people.

There are many providers of this service, some of which are:

Eastern Palliative Care - 1300 130 813  
Australian Centre for Grief & Bereavement - 9265 2100  
Mercy Western Grief Services - 9364 9838

### The Newsletter

Editorial team: Jillian Gange, Liew Staras, Frances Langdon; Website Manager: Kevin Chan;  
Distribution: Lewis Badge, Angela Burns and Warren Trompf.

# Calendar of Events

## TERM 4, 2017

Monday, 9 October  
 Tuesday, 7 November  
 Monday, 20 November  
 Wednesday, 22 November  
 Wednesday, 29 November  
 Friday, 1 December

**TERM 4 commenced** (8 weeks)

### MELBOURNE CUP DAY

Committee of Management meeting

1.30pm

**Artistic Showcase** (PFR)

10.00am - 3.00pm

uniFEST 2017 (PFR)

12.00pm - 3.30pm

**TERM 4 finishes**

## Enrolment dates for 2018

Priority Level 1	From 15 November (online, from 6:30am & in person, Rm 18 from 9am)
Priority Level 2	From 22 November (online, from 6:30am & in person, Rm 18 from 9am)
Priority Level 3	From 23 November (online, from 6:30am & in person, Rm 18 from 9am)
Priority Level 4	From 27 November (online, from 6:30am & in person, Rm 18 from 9am)
All other existing or new members	From 28 November (online, from 6:30am & in person, Rm 18 from 9am)

## Summer School - January

Tuesdays 2, 9, 16, 23  
 Wednesdays 3, 10, 17, 24  
 Thursdays 4, 11, 18, 25

## TERM 1, 2018

Wednesday, 31 January	Office opens	9.00am
Wednesday, 31 January	Office Training (experienced) (Rms 13-14)	10.00am - 11.00am
Wednesday, 31 January	Office Training (new) (Rms 13-14)	11.30am - 12.30pm
Thursday, 1 February	Migrant English Tutors (Rm 14)	11.30am - 12.30pm
Thursday, 1 February	Tutors Meeting (PFR)	12.00pm - 3.00pm
Friday, 2 February	Orientation Day	9.30am - 11.30am
Friday, 2 February	Office Training (experienced) (Rms 13-14)	12.00pm - 1.00pm
Friday, 2 February	Office Training (new) (Rms 13-14)	1.30pm - 2.30pm

Monday, 5 February	<b>TERM 1 commences</b> (8 weeks)
Friday, 16 February	Newsletter deadline
Monday, 19 February	Committee of Management meeting
Wednesday, 21 February	Office Training (experienced) (Rms 13-14)
Wednesday, 21 February	Office Training (new) (Rms 13-14)
Thursday, 1 March	Class Representatives Meeting (PFR)
Monday, 12 March	<b>LABOUR DAY HOLIDAY</b>
Wednesday, 14 March	<b>ANNUAL GENERAL MEETING</b> (PFR)
Monday, 19 March	Committee of Management meeting
Thursday, 29 March	<b>TERM 1 ends</b>

[ Term Break – 2 weeks ]

PFR- Pines Function Room

Information contained in this newsletter was correct at the time of publication. U3A Manningham makes no guarantee that the information contained in the newsletter is always accurate.



### MISSION STATEMENT

*Our mission is to provide accessible and affordable educational, cultural, physical and social opportunities appropriate to the needs of retired and semi-retired*

